

Senior Business Analyst Responsibilities:

Experience: Minimum 5 years

Job Description

Children International is looking for a Senior Business Analyst that will serve as the liaison between the customer community and the technical development team. This person will be responsible for eliciting, analyzing, validating, specifying, verifying, and managing the business needs of the project stakeholders, including customers and end users. The successful candidate will work closely with business units, subject matter experts and technical resources to identify business needs, define projects, develop requirements and manage the development effort to completion.

General Responsibilities:

- Lead requirements analysis, validation and verification, ensuring that requirement statements are complete, consistent, concise, comprehensible, traceable, feasible, unambiguous, and verifiable
- Elicit requirements using interviews, document analysis, surveys, site visits, business process descriptions, use cases, scenarios, business analysis, competitive product analysis, task and workflow analysis, and/or requirements workshops.
- Ability to communicate (verbal and written) with business units that rely on that information to define system requirements or organizational processes.
- Collect and analyze the project's business requirements and transfer the same knowledge to the development team.
- Effectively communicate relevant information to company management
- Review and/or prepare system documentation and specifications in accordance with methodology.
- Ability to lead internal teams
- Suggests areas for improvement in internal processes along with possible solutions
- Facilitate requirements prioritization based on business value
- Manage requirements traceability information and track requirements status throughout the project.
- Manage changes to requirements through effective use of change control processes and tools
- Balance technology and business issues as well as communicate appropriately with both technology and business experts
- Assist in enforcement of project deadlines, schedules, and methodologies
- Perform data analysis using SQL and other tools as necessary

The successful candidate must be able to think quickly, be aggressive, and improvise as necessary. The selected candidate will need to be able to interact with a variety of people within the organization and adapt their style to different personalities. Additional qualifications include:

- Advanced knowledge and experience using Microsoft Office and Visio
- The ability to think analytically, solve problems to complex business processes, and document results.
- The ability to communicate complex ideas in a clear, concise manner across functional and technical departments.
- A strong understanding of web-based application delivery.
- Work on multiple tasks at any one time while maintaining high quality standards.
- The candidate must be process-oriented with sound judgment, attention to detail, accuracy, and follow-through including the flexibility to perform in an ever-changing work environment.
- The candidate must be energetic, driven and committed to project success while working under tight time constraints and pressure.
- Develop wire frames, workflows, use case diagrams, flowcharts, and other analysis-type documentation.
- Development of test scenarios and test cases, and testing activities necessary to assess the quality and completion of system implementations
- Perform industry research to clarify, define, or satisfy technology or business process issues
- Monitor and manage project scope and enforce change management
- Identify, document, and resolve project issues
- Develop contingency plans where appropriate
- Identify opportunities for improvement and make constructive suggestions for change
- Set and continuously manage customer expectations

Preferred experience

- Experience using Kanban framework in a Microsoft .NET development environment
- Experience using Enterprise Architect